

EPISCOPAL PREACHING FOUNDATION

NATIONAL COORDINATOR: THE PREACHING CONGREGATION (“TPC”)

POSITION DESCRIPTION

Position Summary

The Episcopal Preaching Foundation invites applications for the position of National Coordinator for *The Preaching Congregation* program, a part-time position (estimated 50%) starting early 2023. Reporting to the Founder of the Preaching Foundation, the National Coordinator will have responsibility for shepherding the development and implementation of a five-year pilot and expansion program as broadly outlined in the appended Executive Summary. The pilot program is funded by a grant from the Lilly Endowment with the goal of developing a scalable model capable of adoption by any Episcopal diocese.

The successful candidate will have demonstrated program management skills and experience in designing and delivering graduate-level curricula and continuing education programs; of paramount importance is the capacity to build and nurture sustaining partnerships at the parish level with Episcopal parishioner groups in the pursuit of jointly agreed goals. Familiarity with the culture of the Episcopal Church, a passion for good preaching, and the ability to develop productive partnerships with diocesan and parish leaders will also be key to success in this role. Duties and Responsibilities will include:

Program Management

- Oversight of the overall program in collaboration with the Executive Director, Advisory Committee, and EPF Trustees
- Manage the selection of and day-to-day relationships with partner dioceses
- Develop and coordinate training schedules and logistics for diocesan coordinators
- Partner with diocesan coordinators to build collaborative relationship with participating parishes
- Oversee the design and development of a self-sustaining program for continuing the TPC in the pilot dioceses with successive groups of parishioners
- Develop a protocol for expansion of TPC to additional dioceses once the program is validated.
- Manage program budget and grant reporting in collaboration with EPF Founder and Finance staff

Curriculum Development and Training

- In collaboration with program development sub-committee of the Advisory Council, coordinate curriculum and training program development and creation of learning materials
- Establish criteria for selection of participating parishes, and feedback groups
- Create evaluation program milestones to maintain program quality
- Develop ongoing evaluation criteria for the participating parishes

Manage Diocesan Partnerships

- Build and manage relationships with bishops and diocesan staff in participating dioceses as required to support the success of the program
- Design and implement the communication and outreach protocols to recruit participating parishes
- Develop and maintain a regular communications program to support and connect the participating parishes (newsletter, webinars, or email blasts)

About The Episcopal Preaching Foundation

Founded in 1987 the Episcopal Preaching Foundation supports the development of excellent preachers in the Episcopal Church, recognizing the foundational role of preaching to energize and build church membership and attendance. The Preaching Foundation delivers tailored conferences and curricula for seminarians, parish clergy, deacons, and lay preachers including the annual Preaching Excellence Program ("PEP") and the Lay Preacher Training Initiative. For the latest news about *The Preaching Congregation* initiative, visit www.preachingfoundation.org.

Compensation

Negotiable based on experience.

To Apply

Interested candidates are invited to email a CV and cover letter to pwild@preachingfoundation.org